

**SI VIEW METROPOLITAN PARK DISTRICT REGULAR HYBRID MEETING**  
**August 2, 2023 – ACTION MINUTES**



**5:00 PM – CALLED MEETING TO ORDER**

**Commissioners Attending:** Joselyn, Klahn, Kelly & Raisio

**Excused Tardiness:** Commissioner Fredenburg 5:03PM

**Staff Attending:** Travis Stombaugh Executive Director, Dave Dembeck Operations Manager, Minna Rudd Recreation Manager and Scott Loos Finance & HR Manager

**APPROVAL OF AGENDA**

Raisio **MOTIONED**

Joselyn **SECONDED**

**APPROVED AS PRESENTED 4-0**

**PUBLIC COMMENT** None

**CONSENT AGENDA**

**APPROVED AS PRESENTED 5-0**

**Minutes:** July 19, 2023 regular meeting

**July 1-15, 2023 Payroll:** \$75,929.58 payroll (Direct Deposit); \$21,101.80 payroll taxes; \$9,507.59 PERS retirement; \$155.74 life insurance; \$249.23 LTD; \$2,332.50 ICMA 457; \$335.72 HRA-VEBA

**Blanket Vouchers:** #759 & #760

Joselyn **MOTIONED**

Klahn **SECONDED**

**NEW BUSINESS**

**Approve Additional Design Fee for Helix Design Group for Topographical Survey and Legal Description with Map for the Administration Building Project in the Amount of \$7,700**

Klahn **MOTIONED**

Raisio **SECONDED**

**Discussion:** The project site is currently designated as right of way. A topographical survey with map is required to provide a legal description and parcel number for the project to proceed.

**APPROVED AS PRESENTED 5-0**

**Accept Rodarte Construction Inc Low Bid and Authorize Contract in the Amount of \$1,269,160.03 for the Tennant Trailhead Park Phase II Project. RFP 2023-06**

Fredenburg **MOTIONED**

Klahn **SECONDED**

**Discussion:** Five bids were received for the Tennant Trailhead Park Phase II Project. The project includes a parking lot, extension of utilities, informational kiosk and restroom.

**APPROVED AS PRESENTED 5-0**

**COMMITTEE AND STAFF REPORTS**

**Finance** Loos provided highlights from the June finance report.

**Director** Stombaugh will be submitting the explanatory statement for the November aquatics facility bond. Names have been submitted for the pro and con committees.

**Facilities/Maintenance** Dembeck provided a series of pictures with discussion on the condition of pool infrastructure.

**MEETING ANNOUNCEMENTS AND REMINDERS**

**Regular Meeting - hybrid**

August 16, 2023 at 5:00 PM

**AGENDA ITEMS FOR FUTURE MEETING:** None mentioned.

**6:03 PM – ADJOURNMENT**

Joselyn **MOTIONED** Raisio **SECONDED**

**APPROVED AS PRESENTED 5-0**

*Meeting Minutes prepared by Scott Loos, Finance & HR Manager*

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_