



**SI VIEW METROPOLITAN PARK DISTRICT REGULAR MEETING  
February 5, 2020 – ACTION MINUTES**

**6:31 pm – CALLED MEETING TO ORDER**

**ROLL CALL**

**Commissioners Attending:** Fredenburg, Joselyn, Kelly, Klahn & Raisio

**Staff Attending:** David Dembeck Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

**APPROVAL OF AGENDA**

Fredenburg **MOTIONED**

Joselyn **SECONDED**

**APPROVED AS PRESENTED 5-0**

**PUBLIC COMMENT** none

**CONSENT AGENDA**

**APPROVED AS PRESENTED 5-0**

**Regular Meeting Minutes** of January 23, 2020

**January 1-15, 2019 Payroll:** \$44,845.19 payroll (Direct Deposit); \$13,329.08 payroll taxes; \$9,464.88 PERS retirement; \$121.76 life insurance; \$184.94 LTD; \$1,185.00 ICMA 457; \$144.74 Aflac (pre-tax); \$18.01 Aflac (post-tax), \$370.80 HRA-VEBA

**Blanket Voucher #572 & #573**

Kelly **MOTIONED**

Fredenburg **SECONDED**

**NEW BUSINESS**

**Approve 2020 Meadowbrook Farm Management Agreement**

Kelly **MOTIONED**

Joselyn **SECONDED**

**Discussion** consisted of the rate calculation method.

**APPROVED AS PRESENTED 5-0**

**Approve 2020 Sallal Grange Management Agreement**

Joselyn **MOTIONED**

Fredenburg **SECONDED**

**APPROVED AS PRESENTED 5-0**

**Authorize the Purchase of a 2020 Ford F350 Pickup for an Amount Not to Exceed \$36,807**

Kelly **MOTIONED**

Fredenburg **SECONDED**

**APPROVED AS PRESENTED 5-0**

**Authorize Change Order Proposal #1 from RC Zeigler Construction INC in the amount of \$35,953.00 for RFP 2019-02 Tollgate Farmhouse Interior Project**

Joselyn **MOTIONED** Kelly **SECONDED**

**Discussion:** Joselyn emphasized the importance of weather resistant building materials applied presently would be best for the building long term.

**APPROVED AS PRESENTED 5-0**

**Adopt Employee Manual**

Joselyn **MOTIONED** Kelly **SECONDED**

**Discussion:** language updated as related to changes in state and federal law and requested vernacular modifications to standard work periods, paid holidays, travel reimbursement, health benefits and employee discount.

**APPROVED AS PRESENTED 5-0**

**COMMITTEE & STAFF REPORTS**

**Aquatics Report:** was reviewed.

**Finance Report:** Loos provided highlights from the 2019 year-end report.

**Director’s Report:** the report was reviewed and Rudd shared highlights from the Snoqualmie Valley School District and the North District Listening Session.

**MEETING ANNOUNCEMENTS AND REMINDERS**

Regular Meeting

February 19, 2020 at 6:30 PM

**AGENDA ITEMS FOR FUTURE MEETING:** none

**ADJOURNMENT:** The meeting was adjourned at 7:33 PM.

*Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist*

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President \_\_\_\_\_

Commissioner \_\_\_\_\_