

Regular Meeting
5:00 PM, May 18, 2022
Virtual Meeting



DISTRICT MISSION: to work in partnership with the Community to preserve historic Si View Park and provide opportunities to enhance the quality of life through the facilitation of recreation programs and parks in the Snoqualmie Valley.

FINAL

AGENDA ITEMS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. **Minutes:** May 4, 2022
 - B. **April 16-30, 2022 Payroll:** \$51,447.87 payroll (Direct Deposit); \$16,897.90 payroll taxes; \$7,940.77 PERS retirement; \$137.37 life insurance; \$194.34; LTD; \$2,155.00 ICMA 457; \$91.99 Aflac (pre-tax); \$18.10 Aflac (post-tax), \$179.36 HRA-VEBA
 - C. **Blanket Vouchers:** #696, #697 & #698
 - D. **Fund Transfer:** \$70,392.00 from the General Fund (001) to the Debt Service Fund (202), a budgeted transfer
6. NEW BUSINESS
 - A. **Proposed Aquatic Center Communications (FAQs)**
7. OLD BUSINESS - none
8. COMMITTEE AND STAFF REPORTS
 - A. Recreation Report
7. MEETING ANNOUNCEMENTS AND REMINDERS

Snoqualmie Valley Government Association -
Walk With a Commissioner at Torguson Park – *Fredenburg*
Regular Meeting - *virtual*

May 18, 2022 at 7:00 PM
May 26, 2022 at 5:00 PM
June 1, 2022 at 5:00 PM
8. AGENDA ITEMS FOR NEXT MEETING
9. EXECUTIVE SESSION
10. ADJOURN

**AGENDA ITEM NO 5A
Consent Agenda**

To: Board of Commissioners
From: Melissa Pasley, Administrative Support Specialist
Date: May 18, 2022
Subject: May 4, 2022 Action Minutes

5:01 PM – CALLED MEETING TO ORDER

ROLL CALL

Commissioners Attending: Joselyn, Klahn, Kelly & Raisio

Excused Absence: Commissioner Fredenburg

Staff Attending: Travis Stombaugh Executive Director, David Dembeck Operations Manager, Minna Rudd Recreation Manager, Scott Loos Finance & HR Manager and Melissa Pasley Administrative Support Specialist

APPROVAL OF AGENDA

Raisio **MOTIONED**

Kelly **SECONDED**

APPROVED AS PRESENTED 4-0

PUBLIC COMMENT: none

CONSENT AGENDA

Minutes: April 20, 2022

April 1-15, 2022 Payroll: \$46,177.61 payroll (Direct Deposit); \$13,943.27 payroll taxes; \$8,212.19 PERS retirement; \$134.35 life insurance; \$181.40; LTD; \$2,195.00 ICMA 457; \$100.05 Aflac (pre-tax); \$18.10 Aflac (post-tax), \$200.35 HRA-VEBA

Blanket Vouchers: #694 & #695

Finance Report

Operations Report

Recreation Report

Kelly **MOTIONED**

Joselyn **SECONDED**

APPROVED AS PRESENTED 4-0

NEW BUSINESS

Approve Resolution 2022-04. Providing for the Ballot Proposition and Specifying Certain Other Details Concerning Submission to Qualified Electors of the District at a Special Election to be Held on August 2, 2022, A Proposition for the Issuance of its General Obligation Bonds in the Aggregate Principle Amount Not to Exceed \$24,790,000, or so Much Thereof as May be Issued Under the Laws Governing Indebtedness of Metropolitan Park Districts, for the Purpose of Providing a Portion of the Funds to Finance the Design, Development, Acquisition, and Construction of a New Aquatic Center, and Levy Excess Property Taxes to Pay The Bonds

Kelly **MOTIONED**

Joselyn **SECONDED**

APPROVED AS PRESENTED 4-0

Authorize Pour In Place Playground Change Order Proposal from King County Directors Association for the East Playground at Si View Park in the amount of \$76,101.87

Kelly **MOTIONED** Raisio **SECONDED**

Discussion: Joselyn asked if the life expectancy of the material options differed. Stombaugh replied they do not.

Vote 0-4 against; **MOTION FAILED**

Authorize Change Order Proposal from McKay Sposito in the Amount of \$38,700 for the Si View Park Trail Extension and Maintenance Shop Project Design Services

Kelly **MOTIONED** Joselyn **SECONDED**

APPROVED AS PRESENTED 4-0

Authorize the Purchase of Titan West Portable O.K. Corral System From Luft Trailer Sales in the Amount of \$30,460.40

Joselyn **MOTIONED** Raisio **SECONDED**

APPROVED AS PRESENTED 4-0

OLD BUSINESS

Continued Discussion. COVID-19 Closures and Modified Operations

Rudd – noted swim Session D and 2022-23 after school care registration opening dates.

Loos – provided highlights from the March month end numbers

Dembeck – weather permitting the barn slab pour at Tollgate Farm Park is schedule for next week, update for Tollgate & Torguson parks.

Stombaugh – requested the relocation of the agenda staff reports agenda, commission agreed. Staff has selected conferencing equipment for the hybrid meetings. Future workshop and public information meeting date options.

MEETING ANNOUNCEMENTS AND REMINDERS

Regular Meeting - *virtual*

May 18, 2022 at 5:00 PM

Walk With a Commissioner at Torguson Park – *Fredenburg*

May 26, 2022 at 5:00 PM

AGENDA ITEMS FOR FUTURE MEETING: none mentioned

6:06 PM – ADJOURNMENT

Joselyn **MOTIONED** Raisio **SECONDED**

APPROVED AS PRESENTED 4-0

Meeting Minutes prepared by Melissa Pasley, Administrative Support Specialist

SI VIEW METROPOLITAN PARK DISTRICT

ATTEST/AUTHENTICATED:

President _____

Commissioner _____

AGENDA ITEM NO 5B
Consent Agenda

To: Board of Commissioners

From: Scott Loos, Finance & HR Manager

Date: May 18, 2022

Subject: Payroll

April 16-30, 2022 Payroll:

\$51,447.87 payroll (Direct Deposit); \$16,897.90 payroll taxes; \$7,940.77 PERS retirement; \$137.37 life insurance; \$194.34; LTD; \$2,155.00 ICMA 457; \$91.99 Aflac (pre-tax); \$18.10 Aflac (post-tax), \$179.36 HRA-VEBA

AGENDA ITEM NO 5C
Consent Agenda

To: Board of Commissioners

From: Scott Loos, Finance & HR Manager

Date: May 18, 2022

Subject: Blanket Vouchers

Blanket Voucher No. 696
in the amount of \$24,021.61. Checks will arrive and be distributed on 05/12/22.

Blanket Voucher No. 697
in the amount of \$23,762.66. Checks will arrive and be distributed on 05/19/22

Blanket Voucher No. 698
in the amount of \$243,443.64. Checks will arrive and be distributed on 05/19/22.

AGENDA ITEM NO 6A
Staff Report

To: Board of Commissioners
From: Minna Rudd, Recreation Manager
Date: May 18, 2022
Subject: Recreation Team Report May 2022 - prepared May 11

Recreation team is set for summer camp season! Fall planning will be finalized in June.

Status of camps (registration active since April 8):

- 114 camps over a 9-week season for ages 3 to 15
- 1517 Students registered, 49 camps full, 291 students waitlisted, one camp with no sign ups

Status of summer swim lessons (registration active since May 12):

- 499 total group classes available with 2382 spots, 111 private lessons available
- Within 8 hrs. of registration opening: 1103 Students enrolled, 154 classes full, 303 students waitlisted for group lessons; 105 students enrolled for private lessons, 6 openings remain, and 75 students waitlisted.
- Remaining open group lessons are mostly for the weeklong sessions and higher skill levels.

Teen Programs

- In April Youth Council participated at a restoration event with MSHS Green team and trash pickup at Si View Park. In May, the council hosts a tech night for seniors in our community to help with mobile device set up.
- May teen night was cancelled.

Outdoor Programs

- Spring TOAD events to date have been cancelled due to low enrollment.
- Walking Club spring session has 4-5 walkers joining activities each week.
- May community walk with commissioners is on Thu May 26th at Torguson Park.
- Mountain Biking programs are up and running, with parent-tot course surveys giving high praise for the instructor and the program idea. Evergreen will resume preschool age classes in the Fall. The Little Shredders class was cancelled due to low enrollment. Timing of course overlapped with many spring sporting activities. Biking classes with Coach Robbie have started at the Pump Track and Raging River. First few weekend classes were combined to meet the enrollment needs.

Youth Programs

- Spring break camp April 11-15 ran at capacity with 30 enrolled students.
- May's parent's night out was cancelled due to low enrollment.
- School year care at Si View continues to have consistent monthly attendance, but the daily registrations are on the increase to accommodate various family schedules.
- Two after school enrichment classes at Opstad wrap up late May.
- Camp RAD equipment funded by the SEEK grant has been purchased, including bikes, rock climbing equipment, skateboards and portable disc golf sets. Campers will use these at Torguson Park on Fridays.

Facility and Field Rentals

- Meadowbrook Farm has 8 large event rentals in May and 11 in June. In preparation for the busy summer season, lighting and new fire pit has been purchased, storage closet reorganized, and upstairs refurnished.

- Picnic shelter rentals are also on the increase. Searching for more permanent signage for shelters to post reservation details, in place of A-boards.
- Pool party rentals winding down as summer is approaching and parties move outdoors.
- Thursday food trucks are experiencing the most success since we started hosting in spring 2021.
- Field rentals have had a challenging spring with weather cancellations. Little League and Wildcat Baseball are active this month. Cricket is scheduled to start later this month.

Cultural Arts

- Youth dance program end of season recital is on May 14. It is the last recital for our lead instructors that have each been with us for over 10 years.
- Another session of adult tap classes added in May-June because participants were eager for another class before taking a break in summer.

Community Programs

- New spring session of Specialized Recreation started May 9. Once again the series has great participation numbers.
- A survey is currently open for indoor playground participants. Fall planning will depend on feedback we receive.

Athletics

- Spring recreation basketball season wraps up early June.
- Two SVTC hosted All comers track meets take place in May. The first meet had 37 participants in running and field events. A family fun run (400m) was added to the schedule as well. The summer track club starts at the end of May with 50 participants enrolled to-date. All comers meets are supported by staff, while the Track Club relies on support of volunteer coaches.
- Youth spring soccer classes had a last-minute change in service providers due to staffing challenges. Skyhawks have filled this role and classes run through mid-June. Classes for both preschoolers and elementary ages students are hosted at Si View Park. After some initial hiccups, the classes are progressing well.
- Pickleball shifts from open gym to league play this month. Both competitive and recreation leagues are currently full.

Special Interest Programs

- Adult fitness class Fitmates has transition from a registration-based class back to a punch pass class now that group size restrictions are not in place.
- Martial arts classes continue through the full summer with normal schedules. Classes move outdoors as weather permits.
- Youth workshops including Safe Kids and Polite Kids classes are scheduled for this month.

Special Events

- April Family FUN: Chalk Walk event (Fri, April 22nd 1-5pm at Si View Park) was attended even with spotty rain (64 registrants). Awarded 4 participants with prizes for effort and creativity.
- May Family FUN: Mom & Son Superhero Date Night was very well attended with total of 81 participants (22 Res couple registrations/ 16 Non-Res registrations / 5 add-on son registrations) for a 174% cost recovery not counting admin and maintenance hours for the event. 2 MSHS Volunteers, 1 volunteer dressed up as Batman, and 2 staff.
- June Daddy Daughter Dance planning in the works featuring long-time wedding DJ who is offering professional lighting. To date 16 couples registered. Looking for sponsors to offset \$150 overage for professional services. Service providers very challenging to acquire post-pandemic.
- KCLS Story Times in the Park 4-week series (every Weds in May 10:30-11:15am) off to great start with first StoryTime event on 5/4 with 98 participants and 104 on 5/11.

- KCLS Story Walks to be featured at 2-3 Si View Parks from July 10-30th
- Farmers Market vendor lineup firming up with 10 farmers, 7 food processors, 5 prepared food vendors (a few more pending), 11 artisan vendors, 7 Non-profit organizations, 1 other (petting zoo), 1 sponsor to date. June 9th Market Opening date kicking off with special performance from NBE Marimba Band prior to main concert. Special Snoqualmie Valley Food Bank involvement at 4 market dates and partnership with Mt Si Lutheran Church for food donation bin available at all market dates.
- Aug 18th "Family Day" with featured petting zoo, and with showing of "Encanto" for the Movie in the Park event in addition to normal farmers market activities. (\$3,000 sponsorship from KC Parks)
- Block Party - Planning on providing GaGa Ball for Sat, July 16th event.
- Theater in the Park - Sat and Sun July 15th and 16th 10:30am performances from VCS.
- Festival at Mt Si is pending.

Aquatics

- No report.